



INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Building Directory Signages for the International Accreditation**

Approved Budget Cost: **PHP 99,360.00**

Purchase Request No.: **PR 25-10-464**

Closing Date: **November 4, 2025 9:30 AM**

1.) Three (3) pcs of BUILDING DIRECTORY SIGNAGES (ACRYLIC)

- Dimension: Height 24"

Length 24"

- Thickness: 5mm

- WMSU Logo Size: 3"

- window insert type frame (acrylic)

- office name can be inserted to slide in and out of each acrylic plates

- Font color: red

- bolt: 4 sides

- Font type: Times New Roman Bold

- all Uppercase letter

- with free installation

Building Directory Signages for the following:

1. TECHNOPRENEURSHIP BUILDING

2. INTEGRATED LABORATORY HIGH SCHOOL BUILDING

3. UNIVERSITY TRAINING CENTER

Please see attached sample design.

Delivery will be on or before November 12, 2025 . ABC: Php 34,560.00

2.) Six (6) pcs of BUILDING DIRECTORY SIGNAGES (ACRYLIC)

- Dimension: Height 18"

Length 24"

- Thickness: 5mm

- WMSU Logo Size: 3"

- window insert type frame (acrylic)

- office name can be inserted to slide in and out of each acrylic plates

- Font color: red

- bolt: 4 sides

- Font type: Times New Roman Bold

- all Uppercase letter

- with free installation

Building Directory Signages for the following:

1. RESEARCH AND INNOVATION CENTER FOR METALS AND ENGINEERING

2. UNIVERSITY COVERED COURT

3. SCIENCE AND TECHNOLOGY HUB

4. UNIVERSITY STUDENT CENTER

5. UNIVERSITY AUXILIARY SERVICES CENTER

6. NICHE CENTER IN THE REGION (NICER) FOR RESEARCH AND DEVELOPMENT

Please see attached sample design.

Delivery will be on or before November 12, 2025



ABC: Php 64,800.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

*Submission of Quotation and eligibility documents is on or before November 4, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003*

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.:

PR No.: 25-10-464

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

NOV 04 2025

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:
1 ALL ENTRIES MUST BE TYPEWRITTEN
2 DELIVERY PERIOD CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Table with 7 columns: Item No., Qty, Unit, Item and Description, Approved Budget for the Contract (ABC), Unit Cost, Total Cost. It contains two rows of item details for building directory signages.

EPS Reference Number
EPS Solicitation Number
EPS Closing Date

1 of 2

Brand & Model
Delivery Period
Warranty
Price Validity

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.:
Certificate Reference No.:

REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date

REQUEST FOR QUOTATION
Western Mindanao State University

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Table with 6 columns. Row 1: Building Directory Signages for the following: 1. RESEARCH AND INNOVATION CENTER FOR METALS AND ENGINEERING, 2. UNIVERSITY COVERED COURT, 3. SCIENCE AND TECHNOLOGY HUB, 4. UNIVERSITY STUDENT CENTER, 5. UNIVERSITY AUXILIARY SERVICES CENTER, 6. NICHE CENTER IN THE REGION (NICER) FOR RESEARCH AND DEVELOPMENT. Please see attached sample design. 10,800.00/pcs. Delivery will be on or before November 12, 2025. Row 2: Note: For the Institutional Accreditation of the University.

Total:

EPS Reference Number :
EPS Solicitation Number :
EPS Closing Date :

Brand & Model :
Delivery Period :
Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.:
Certificate Reference No.:

Signature of Rey Espiritusanto / Danni Vincent Villareal
REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date

SAMPLE DESIGN ONLY

BUILDING DIRECTORY

Length 24"

2" Font Height



TECHNOPRENEURSHIP BLDG.

BUILDING DIRECTORY

1" Font Height

GROUND FLOOR

SOUVENIR SHOPPE

UPRESS

GARMENT DISPLAY

SECOND FLOOR

OVP-RESOURCE GENERATION

THIRD FLOOR

TECHNOLOGY BUSINESS INCUBATOR

Insert
name of
Building &
Offices

Height 24"

Western Mindanao State University
Zamboanga City
BIDS MANAGEMENT COMMITTEE
Received by: Ami
Date & Time: OCT 28 2025

SAMPLE DESIGN ONLY

BUILDING DIRECTORY

Length 24"

2" Font Height



UNIVERSITY STUDENT CENTER

BUILDING DIRECTORY

Insert name of Building & Offices

" Font Height

GROUND FLOOR

UNIVERSITY STUDENT COUNCIL OFFICE

SECOND FLOOR

OFFICE OF THE STUDENTS AFFAIRS

OFFICE OF THE VICE-PRES. FOR STUDENT AFFAIRS SERVICES

Height 18"

Western Mindanao State University
Zamboanga City
BIDS AND AWARD COMMITTEE
Received by: *ANT*
Date & Time: OCT 28 2025

DIRECTORIES: 24"X24"

- 1

TECHNOPRENEURSHIP BUILDING

GROUND FLOOR

GARMENT DISPLAY

SECOND FLOOR

UPRESS

SOUVENIR SHOPPE

THIRD FLOOR

OVP-RESOURCE GENERATION

FOURTH FLOOR

TECHNOLOGY BUSINESS INCUBATOR

RESERVED SLOT (BLANK)
- 2

INTEGRATED LABORATORY HIGH SCHOOL BUILDING

GROUND FLOOR

INTEGRATED LABORATORY HIGH SCHOOL

SECOND FLOOR

INTEGRATED LABORATORY HIGH SCHOOL

THIRD FLOOR

INTEGRATED LABORATORY HIGH SCHOOL

FOURTH FLOOR

QUALITY MANAGEMENT SYSTEM OFFICE / INTERNATIONAL RELATIONS OFFICE

FIFTH FLOOR

LEARNING DEVELOPMENT AND RESOURCE CENTER
- 3

UNIVERSITY TRAINING CENTER

GROUND FLOOR

CLINICAL SKILLS AND SIMULATION CENTER

SECOND FLOOR

COLLEGE OF ARCHITECTURE DEAN'S OFFICE

DEPARTMENT OF MILITARY SCIENCE AND TACTICS

THIRD FLOOR

UNIVERSITY DISASTER AND RISK REDUCTION MANAGEMENT OFFICE

CENTER FOR CONTINUING EDUCATION

RESERVED SLOT (BLANK)

RESERVED SLOT (BLANK)

DIRECTORIES: 18"X24"

- 4

RESEARCH AND INNOVATION CENTER FOR METALS AND ENGINEERING

GROUND FLOOR

RICME LABORATORY/PRODUCTION

SECOND FLOOR

AFFILIATED RENEWABLE ENERGY CENTER

ADVANCED MANUFACTURING CENTER

RESERVED SLOT (BLANK)

Western Piedmont Community College
BIDS AND AWARDS COMMITTEE
Received by: *[Signature]*
Date & Time: OCT 28 2025

5	UNIVERSITY COVERED COURT ADMISSIONS OFFICE NATIONAL SERVICE TRAINING PROGRAM SCHOLARSHIP OFFICE RESERVED SLOT (BLANK) RESERVED SLOT (BLANK) RESERVED SLOT (BLANK)
6	SCIENCE AND TECHNOLOGY HUB GROUND FLOOR COLLEGE OF COMPUTING STUDIES SECOND FLOOR AUDITORIUM THIRD FLOOR APPLIED AND ANALYTICAL RESEARCH CENTER
7	UNIVERSITY AUXILIARY SERVICES CENTER GROUND FLOOR CAFETERIA / AL FRESCO LAUNDRY SHOPPE SECOND FLOOR GARMENT PRODUCTION RESERVED SLOT (BLANK)
8	UNIVERSITY STUDENT CENTER GROUND FLOOR UNIVERSITY STUDENT COUNCIL OFFICE SECOND FLOOR OFFICE OF THE STUDENT AFFAIRS OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS AND SERVICES RESERVED SLOT (BLANK)
9	NICHE CENTER IN THE REGION (NICER) FOR RESEARCH AND DEVELOPMENT NICER LABORATORY RESERVED SLOT (BLANK) RESERVED SLOT (BLANK) RESERVED SLOT (BLANK) RESERVED SLOT (BLANK) RESERVED SLOT (BLANK)

Western Mindanao State University
 Zamboanga City
 BIDS AND AWARDS COMMITTEE
 Received by: Amr
 Date & Time: OCT 28 2025